The North Dakota State Staff Senate met on February 13, 2017 via ND IVN.

I. Call to order
   a. The meeting was called to order at 2:30pm CT on February 13, 2017 by ND State Staff Senate President Katie Peterson (WSC).

II. Roll call
   a. Bismarck State College (BSC): Retha Mattern, Marlene Anderson, Roxanne Van Zomeren
   b. Core Technology Services Office (CTSO): Sharon Fangsrud
   c. Dakota College Bottineau (DCB): Mike O'Toole
   d. Dickinson State University (DSU): Laura Fetting, Loretta Heidt, Krissy Kilwein
   e. Lake Region State College (LRSC): Andy Wakeford, Bobbi Lunday
   f. Mayville State University (MaSU): Misti Wuori
   g. Minot State University (MiSU): Linda Benson, Mindy Rudnick
   h. North Dakota State College of Science (NDSCS): Lisa Braun, Bruce Woytassek
   i. North Dakota State University (NDSU): Diane Axness
   j. University of North Dakota (UND): Diane Hillebrand
   k. Valley City State University (VCSU): Greg Carlson
   l. Williston State College (WSC): Katie Peterson
   m. NDUS Representative: (Absent)
   n. HRC Representative (NDSCS): Lisa Braun
   o. HRC Liaison: (Absent)
   p. SBHE Representative (LRSC): Andy Wakeford

III. Approval of Agenda
   a. A motion to approve the agenda with the correction to Laura Fetting’s name under II. Roll Call was made by Lisa Braun (NDSCS) and seconded by Mike O'Toole (DCB). Motion carried, Agenda approved as amended.

IV. Approval of Minutes
   a. A motion to approve the minutes with additions was made by Mike O'Toole (DCB) and seconded by Bruce Woytassek (NDSCS). Motion carried, minutes approved with additions.

V. Reports
   a. Campus Updates – No verbal updates were given.
   b. SBHE Staff Advisor Report – Andy Wakeford (LRSC) reported that the State Board of Higher Education (SBHE) met on January 26th via IVN and connected to all of the campuses. Discussion was held on the Tenured Faculty Termination policy. An update on legislative bills was given by Lisa Feldner. Andy reported that the campus updates were dispersed to the SBHE members via email and were well received. The next SBHE meeting is scheduled for February 23rd at Bismarck State College. The agenda will be available at http://ndus.edu/board/agenda/.
c. HRC – Lisa Braun (NDSCS) reported that the next Human Resource Council (HRC) meeting will be held on March 7-8 in Bismarck.

VI. Business Agenda
   a. Legislative Session Special Group – Katie Peterson (WSC) reported that the Legislative Session Special Group met two weeks ago. Lisa Feldner gave an update on the bills that the NDUS is tracking. Andy Wakeford (LRSC) mentioned that there is still a lot of the session left and any input can be send to Andy or Katie. Katie also mentioned that the legislature is looking at going with some of the Governor’s budget, but not all of it. The next meeting is scheduled for February 22nd via IVN. Updates can be found at http://inside.ndus.edu.
   b. Face to Face Meeting – The meeting will be held in June at Dakota College Bottineau. Mike O’Toole (DCB) will look at dates that work for their campus. Discussion was held on whether the meeting should be one full day or two half days. Katie Peterson (WSC) noted that everyone should be thinking about elections for the Vice President, Communications Officer, and Secretary positions.
   c. Board Policy 605.3 – Discussion was held on SBHE Policy 605.3 – Nonrenewal, Termination or Dismissal of Faculty. This policy is currently being revised by the SBHE. Katie Peterson (WSC) mentioned that they are looking at changing the policy to a 90 day notice from a 1 year notice. Andy Wakeford (LRSC) stated that under financial exigency, this could be put into place, when cuts are necessary. Krissy Kilwein (DSU) said that the Faculty Senate President at DSU sent out an email that the Council of College Faculties (CCF) recommended that this only be used if declared in financial exigency and that institutions could be put on notice with the Higher Learning Commission (HLC) if misused or abused.

VII. Open Discussion – No discussion held.

VIII. Future Meetings
   a. Next meeting – March 13, 2017 at 2:30pm CT.

IX. Adjournment
   a. The meeting adjourned at 3:02pm CT.

Respectfully submitted,

Laura Fetting
ND SSS Secretary 2016-17