*Institution Logo/Letterhead*

To: Challenge Grant Review Committee

From: *Insert 🡪 Institution President Name*

Re: Authorized Designee for Grant or Scope Request Presentation

In accordance with N.D.C.C. 15-10-51 (4c):



I hereby designate *Insert 🡪 Name of Designee* to present in my absence, and I certify that I have full knowledge of all aspects of the request(s) as presented.

 This designation is for the meeting date of *Insert 🡪 Date of Meeting* only.

 This designation is for the *Insert 🡪 Years of Biennium* biennium.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Typed Name & Title: *Insert 🡪 President Name, Title*

Date: *Insert 🡪 Current Date*