Thank you for your donation to the **ND Career Builders Scholarship & Loan Repayment Program**. Your contribution will help grow business across North Dakota by filling positions that are in high-demand in the state. Students will also benefit through access & affordability, and reduced loan indebtedness. This is a win-win for business and students!

- Your contribution will be matched dollar-for-dollar by the state up to $8,500 total per recipient.
- Payments will be accepted directly by the North Dakota University System (NDUS) on behalf of the program. Donors may also contact a participating college in ND to inquire on how to contribute toward this program through the college or foundation.

**Contact the program administrator, NDUS, with questions at ndfinaid@ndus.edu or at 701-328-2906.**

**Program Donation Form**

**DONOR INFORMATION:**

Date: __________________________

Name of Business or Individual Donor:___________________________________________________________________________

Chief Officer (if business):_____________________________________________________________________________________

Address/City/State/Zip Code:___________________________________________________________________________________

Phone #:_______________________________________________________

Email Address:_______________________________________________________________________________________________

### Instructions:

1. Identify below as either a business, individual, &/or college/foundation representative.
2. Enter the amount of the donation for the scholarship in **Section A**, or the loan repayment in **Section B**.
3. Designate funds toward a specific college, program, or to the general ND Career Builders Program (no designation). Note that donors do not have to identify specific programs or students but have the option.
4. After reading the **Statement of Understanding** on the reverse side, sign/date this form. A donor signature is REQUIRED.
5. If you are submitting funds directly to NDUS for the benefit of ND Career Builders, send this form and your donation to the program administrator.
6. If you are submitting funds to a college or foundation for the benefit of ND Career Builders, send this form to the college for submittal to NDUS, along with your donation.

☐ I am a business  ☐ I am an individual

### SECTION A - SCHOLARSHIP in the amount of $_______________________________

Designated for College (insert college name if applicable):

Designated for Program of Study (insert program name if applicable):

Designated for Recipient (insert student name if applicable): *(“Individual” donors may not designate a recipient.)*

**General Scholarship Program (NO DESIGNATION - Funds must be sent directly to NDUS by the donor) – CHECK THIS BOX:** ☐
**SECTION B - LOAN REPAYMENT** in the amount of $______________________________

Designated for Program of Study (insert program name if applicable):

Designated for Recipient (insert recipient name if applicable):

 (*“Individual” donors may not designate a recipient.*)

General Loan Repayment Program  **(NO DESIGNATION-Funds must be sent directly to NDUS by donor)**  - CHECK THIS BOX:

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**DONOR SIGNATURE - REQUIRED on all donation forms submitted:**

**STATEMENT OF UNDERSTANDING/SIGNATURE - As a donor, I understand that:**

- My donation to the ND Career Builders program is a state-sponsored program codified under statute N.D.C.C. 15-10-38.1 and N.D.C.C. 15-10-38.2;
- I should contact my tax preparer for guidance regarding tax implications of donating to a state-sponsored program, including a donation made for the benefit of a specific individual;
- If I am an **individual**, I may not direct the use of the funds toward a specific recipient, however, I may contribute to the general scholarship or general loan repayment program, to an institution, or to a specific program of study;
- Once funds are remitted to the NDUS for the benefit of the ND Career Builders Scholarship or Loan Repayment Program, I may not request a return of funds, and I expect no benefit in return for my donation;
- Donations received into the program that go unused or that are repaid by a recipient will not be returned to the donor;
- Third-party agreements that I may form with an individual are outside of the ND Career Builders program. Separate agreements should not conflict with ND Career Builders procedures.
- To provide equal access to the program across the state, donations made with a designation will be matched with the state funds at the point in time a student application is approved and finalized by the NDUS;
- Donations made for the general good of the program without designation of institution, program, or student will be matched with state funds immediately. Funds with no designation should be sent directly to NDUS by the donor.
- **CHECK ONE:**
  - YES, you may use my organization’s name in promotion of the ND Career Builders program.
  - NO, do NOT use my organization’s name in promotion of the ND Career Builders program.

______________________________
Printed Name of Donor

______________________________
Signature of Donor (Required)  Date

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**College Use:**

If a college or foundation representative is submitting funds on behalf of a business donor, complete this section. **I certify that the funds donated are in accordance with the ND Career Builders program procedure and that I have communicated the terms of the donation to the donor.**

______________________________
Printed Name of College/Foundation Representative  Date

______________________________
Phone # and Email of College/Foundation Representative

______________________________
Signature of College/Foundation Representative