



## ND Career Builders - Donation Form for Matching Funds

Thank you for partnering with the **ND Career Builders Scholarship & Loan Repayment Program**. Your matching funds will help grow business across North Dakota by filling positions that are in high-demand in the state. Students and new employees will also benefit through access & affordability, and reduced loan indebtedness.

- ✓ Your donation will be matched dollar-for-dollar by the state up to \$8,500 per recipient.
- ✓ ALL donations must be receipted by the ND University System (NDUS) for a recipients to qualify for payment.

**Contact the program administrator, NDUS, with questions at [ndfinaid@ndus.edu](mailto:ndfinaid@ndus.edu) or at 701-328-2906.**

### DONOR INFORMATION:

Date: \_\_\_\_\_

Name of Business or Individual Donor: \_\_\_\_\_

Chief Officer (if business): \_\_\_\_\_

Address/City/State/Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Instructions:

1. Identify below as either a business or individual.
2. Enter the amount of the matching funds for the scholarship in **Section A**, or the loan repayment in **Section B**.
3. You have the option to designate funds toward a specific college, program, student, or to the general good of the program.
4. After reading the **Statement of Understanding** on the reverse side, sign/date this form. A donor signature is REQUIRED. Anonymous donations will not be accepted for this program.
5. Where to send this form and checks:

Scholarship Option 1: Send this form and the check directly to the institution. The check should be made payable to the institution.

Scholarship Option 2: Send this form and the check directly to the ND University System, Attn: Brenda Zastoupil, 600 E Blvd Ave, Dept. 21, Bismarck, ND 58505-0602. The check should be made payable to the ND University System.

Loan Repayment: ALL loan repayment forms and checks must be sent directly to the ND University System, Attn: Brenda Zastoupil, 600 E Blvd Ave, Dept 21, Bismarck, ND 58505-0602. The check must be made payable to the ND University System.



I am a business



I am an individual

### SECTION A – SCHOLARSHIP donation in the amount of \$ \_\_\_\_\_

Designated for College (insert college name if applicable): \_\_\_\_\_

Designated for Program of Study (insert program name if applicable): \_\_\_\_\_

Designated for Recipient (insert student name if applicable): \_\_\_\_\_

*("Individual" donors may not designate a recipient.)*

General Scholarship Program- NO Designation *(Funds must be sent directly to NDUS by the donor.)* **CHECK THIS BOX** →

☐

## SECTION B - LOAN REPAYMENT donation in the amount of \$ \_\_\_\_\_

Designated for Program of Study (insert program name if applicable):

Designated for Recipient (insert recipient name if applicable):

*("Individual" donors may not designate a recipient.)*

General Loan Repayment Program – NO Designation *(Funds must be sent directly to NDUS by donor.)* **CHECK THIS BOX** ☐

### **DONOR SIGNATURE & STATEMENT OF UNDERSTANDING - REQUIRED on all donations:**

**As a donor to the ND Career Builders Program, I understand that:**

- By signing below, I am certifying that the matching funds donated are private-sector funds or other qualifying public funds.
  - The ND Career Builders program is a state-sponsored program codified under statute N.D.C.C. 15-10-38.1 and N.D.C.C. 15-10-38.2.
  - I should contact my tax preparer for guidance regarding tax implications of donating to a state-sponsored program, including a donation made for the benefit of a specific individual.
  - If I am an individual and not a business, I may NOT direct the use of the funds toward a specific recipient, however, I may contribute to the general program and/or to an institution or a specific program of study.
  - Once funds are remitted to the NDUS for this program, they become part of the ND Career Builders Program, and I may not request a return of funds.
  - I expect no benefit in return for my donation.
  - If a recipient must repay scholarship funds, the repayment includes my matching funds portion as well as the state dollars.
  - Matching funds that are repaid by a recipient will not be returned to the donor.
  - Third-party agreements that are negotiated by me with a recipient are outside of the Career Builders program and should not conflict with ND Career Builders procedures. I will make every effort to educate the recipient about any additional requirements, including additional financial impacts, if any.
  - To provide equal access to the program across the state, donations made with a designation will be matched with the state funds at the point in time an application is approved and finalized by the NDUS.
  - Donations made for the general good of the program without designation of institution, program, or student will be matched with state funds immediately. Funds with no designation should be sent directly to NDUS by the donor.
- CHECK ONE: ☐ **YES**, you may use my organization's name in promotion of the ND Career Builders program.  
☐ **NO**, do NOT use my organization's name in promotion of the ND Career Builders program.

\_\_\_\_\_  
Printed Name of Donor

\_\_\_\_\_  
Signature of Donor (Required)

\_\_\_\_\_  
Date