ND Career Builders - Donation Form

Thank you for your donation to the ND Career Builders Scholarship & Loan Repayment Program. Your contribution will help grow business across North Dakota by filling positions that are in high-demand in the state. Students and new employees will also benefit through access & affordability, and reduced loan indebtedness. This is a win-win for business and students!

✓ Your contribution will be matched dollar-for-dollar by the state up to $8,500 total per recipient.
✓ Payments will be accepted directly by the North Dakota University System (NDUS) on behalf of the program. Donors may also contact a participating college in ND to inquire on how to contribute toward this program through the college or foundation.
✓ All donations become part of the Career Builders program.

Contact the program administrator, NDUS, with questions at ndfinaid@ndus.edu or at 701-328-2906.

DONOR INFORMATION:

Date: ____________________________
Name of Business or Individual Donor: ______________________________________________________
Chief Officer (if business): __________________________________________________________________
Address/City/State/Zip Code: __________________________________________________________________
Phone #: ______________________________________________________________________________________
Email Address: ________________________________________________________________________________

Instructions:
1. Identify below as either a business or individual.
2. Enter the amount of the donation for the scholarship in Section A, or the loan repayment in Section B.
3. You may designate funds toward a specific college, program, student, or to the general good of the program. Note that donors do not have to identify specific colleges, programs or students but have the option.
4. After reading the Statement of Understanding on the reverse side, sign/date this form. A donor signature is REQUIRED.
5. If you are submitting funds directly to NDUS for the benefit of ND Career Builders, send this form and your donation to the program administrator.
6. If you are submitting funds to a college or foundation for the benefit of ND Career Builders, send this form to the college for submittal to NDUS, along with your donation.

☐ I am a business  ☐ I am an individual

SECTION A – SCHOLARSHIP donation in the amount of $______________________________

Designated for College (insert college name if applicable):

Designated for Program of Study (insert program name if applicable):

Designated for Recipient (insert student name if applicable): (“Individual” donors may not designate a recipient.)

General Scholarship Program- NO Designation (Funds must be sent directly to NDUS by the donor.)  CHECK THIS BOX
### SECTION B - LOAN REPAYMENT donation in the amount of $_______________________

| Designated for Program of Study (insert program name if applicable): |
| Designated for Recipient (insert recipient name if applicable): |

("Individual" donors may not designate a recipient.)

| General Loan Repayment Program – NO Designation (Funds must be sent directly to NDUS by donor.) | CHECK THIS BOX |

### DONOR SIGNATURE & STATEMENT OF UNDERSTANDING - REQUIRED on all donations:

As a donor to the ND Career Builders Program, I understand that:

- My donation to the ND Career Builders program is a state-sponsored program codified under statute N.D.C.C. 15-10-38.1 and N.D.C.C. 15-10-38.2;
- I should contact my tax preparer for guidance regarding tax implications of donating to a state-sponsored program, including a donation made for the benefit of a specific individual;
- If I am an individual and not a business, I may not direct the use of the funds toward a specific recipient, however, I may contribute to the general scholarship or general loan repayment program and designate to an institution or to a specific program of study;
- Once funds are remitted to the NDUS for the benefit of the ND Career Builders Scholarship or Loan Repayment Program, they become part of the Career Builders Program, and I may not request a return of funds. I expect no benefit in return for my donation;
- Donations received into the program that go unused or that are repaid by a recipient will not be returned to the donor;
- Third-party agreements that are negotiated with a recipient are outside of the Career Builders program and should not conflict with ND Career Builders procedures. I will make every effort to educate the recipient about the additional requirements.
- To provide equal access to the program across the state, donations made with a designation will be matched with the state funds at the point in time a student application is approved and finalized by the NDUS;
- Donations made for the general good of the program without designation of institution, program, or student will be matched with state funds immediately. Funds with no designation should be sent directly to NDUS by the donor.
- CHECK ONE:  
  - YES, you may use my organization’s name in promotion of the ND Career Builders program.
  - NO, do NOT use my organization’s name in promotion of the ND Career Builders program.

| Printed Name of Donor |
| _______________________________
| Signature of Donor (Required) | Date |

- **College Use:** If a college or foundation representative is submitting funds on behalf of a business donor, complete this section.

I certify that the funds donated are in accordance with the ND Career Builders program procedure and that I have communicated the terms of the donation to the donor.

| Printed Name of College/Foundation Representative | Date |
| ____________________________________________ | ______ |

| Phone # and Email of College/Foundation Representative |
| __________________________________________________ |

| Signature of College/Foundation Representative |
| ______________________________________________ |