

ND Career Builders - Donation Form

Thank you for partnering with the **ND Career Builders Scholarship & Loan Repayment Program**. Your donation will help grow business across North Dakota by filling positions that are in high-demand in the state. Students and new employees will also benefit through access & affordability, and reduced loan indebtedness. This is a win-win for business and students!

- ✓ Your contribution will be matched dollar-for-dollar by the state up to \$8,500 total per recipient.
- ✓ Payments will be accepted directly by the North Dakota University System (NDUS) on behalf of the program. Donors may also contact a participating college in ND to inquire on how to contribute toward this program through the college or foundation.

Contact the program administrator, NDUS, with questions at ndfinaid@ndus.edu or at 701-328-2906.

DONOR INFORMATION:

Date: _____

Name of Business or Individual Donor: _____

Chief Officer (if business): _____

Address/City/State/Zip Code: _____

Phone #: _____

Email Address: _____

Instructions:

1. Identify below as either a business or individual.
2. Enter the amount of the donation for the scholarship in **Section A**, or the loan repayment in **Section B**.
3. You may designate funds toward a specific college, program, student, or to the general good of the program. Note that donors do not have to identify specific colleges, programs or students but have the option.
4. After reading the **Statement of Understanding** on the reverse side, sign/date this form. A donor signature is REQUIRED.
5. Where to send this form and checks:
 - Scholarship Option 1: Send this form and the check directly to the institution. The check should be made payable to the institution.
 - Scholarship Option 2: Send this form and the check directly to the ND University System, Attn: Brenda Zastoupil, 600 E Blvd Ave, Dept. 21, Bismarck, ND 58505-0602. The check should be made payable to the ND University System.
 - Loan Repayment: ALL loan repayment forms and checks must be sent directly to the ND University System, Attn: Brenda Zastoupil, 600 E Blvd Ave, Dept 21, Bismarck, ND 58505-0602. The check must be made payable to the ND University System.

I am a business

I am an individual

SECTION A – SCHOLARSHIP donation in the amount of \$ _____

Designated for College (insert college name if applicable): _____

Designated for Program of Study (insert program name if applicable): _____

Designated for Recipient (insert student name if applicable): _____

("Individual" donors may not designate a recipient.)

General Scholarship Program- NO Designation (*Funds must be sent directly to NDUS by the donor.*) **CHECK THIS BOX** →

SECTION B - LOAN REPAYMENT donation in the amount of \$ _____

Designated for Program of Study (insert program name if applicable):

Designated for Recipient (insert recipient name if applicable):
("Individual" donors may not designate a recipient.)

General Loan Repayment Program – NO Designation *(Funds must be sent directly to NDUS by donor.)* **CHECK THIS BOX**

DONOR SIGNATURE & STATEMENT OF UNDERSTANDING - REQUIRED on all donations:

As a donor to the ND Career Builders Program, I understand that:

- My donation to the ND Career Builders program is a state-sponsored program codified under statute N.D.C.C. 15-10-38.1 and N.D.C.C. 15-10-38.2;
- I should contact my tax preparer for guidance regarding tax implications of donating to a state-sponsored program, including a donation made for the benefit of a specific individual;
- If I am an individual and not a business, I may not direct the use of the funds toward a specific recipient, however, I may contribute to the general scholarship or general loan repayment program and designate to an institution or to a specific program of study;
- Once funds are remitted to the NDUS for the benefit of the ND Career Builders Scholarship or Loan Repayment Program, they become part of the Career Builders Program, and I may not request a return of funds. I expect no benefit in return for my donation;
- Donations received into the program that go unused or that are repaid by a recipient will not be returned to the donor;
- Third-party agreements that are negotiated with a recipient are outside of the Career Builders program and should not conflict with ND Career Builders procedures. I will make every effort to educate the recipient about the additional requirements.
- To provide equal access to the program across the state, donations made with a designation will be matched with the state funds at the point in time a student application is approved and finalized by the NDUS;
- Donations made for the general good of the program without designation of institution, program, or student will be matched with state funds immediately. Funds with no designation should be sent directly to NDUS by the donor.
- CHECK ONE: **YES**, you may use my organization's name in promotion of the ND Career Builders program.
 NO, do NOT use my organization's name in promotion of the ND Career Builders program.

Printed Name of Donor

Signature of Donor (Required)

Date



ND CAREER BUILDERS PROGRAM ADMINISTRATOR

North Dakota University System

600 E Blvd. Ave., Dept. 21

Bismarck, ND 58505-0602

Please direct questions to: ndfinaid@ndus.edu or 701-328-2906